



**MUNICIPALITY OF SOUTHWEST MIDDLESEX
REGULAR COUNCIL MEETING**

WEDNESDAY, MARCH 21, 2018 7:00 PM
Council Chambers

COUNCIL MINUTES

SOUTHWEST MIDDLESEX COUNCIL MINUTES

The Municipal Council of the Municipality of Southwest Middlesex met in Regular Session in the Council Chamber on March 21, 2018 at 7:00 p.m.

COUNCIL PRESENT:

Mayor Vance Blackmore (Chair presiding), Councillors, Rick Cowell, John Kavelaars, Don McCallum and Martin Vink

REGRETS:

Deputy Mayor Marigay Wilkins, Councillors Karen Aranha and Doug Bartlett

STAFF PRESENT:

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Interim Public Works Manager – Larry McGregor, Treasurer – Kristen McGill

ALSO PRESENT:

Members of the public and press

1. CALL TO ORDER

Mayor Blackmore calls the meeting to order at 7:00 p.m.

2. APPROVAL OF AGENDA

#2018-0095

Moved by Councillor Kavelaars

Seconded by Councillor Vink

THAT the Regular Agenda of Council dated March 21, 2018 be accepted with the following additions:

Revisions to the proposed waste management and littering by-law based on comments from the Attorney General's pre-consultation review of the by-law; and

Item 9.f) 8. Request for pre-budget approval for works at the South Street Pumping Station be added to the agenda;

Item 9.f) 5 be taken after the delegation

Carried

3. DISCLOSURE OF PECUNIARY INTEREST

None declared

4. DEPUTATIONS AND PETITIONS

7:05 p.m. – Submission of landfill petition – Allan Mayhew, Ian Carruthers

9. f. 5)

5. Waste Management and Littering By-laws

#2018-0096

Moved by Councillor Vink

Seconded by Councillor Cowell

THAT council approve the waste management by-law with the following changes/amendments:

THAT Schedule "A" of the draft waste management by-law be amended as follows:

- Open every Saturday of the month
- Hours from 9 a.m. to 4 p.m.
- Fees – no fees for tires

AND THAT staff be directed to submit the provisionally approved by-laws to the Attorney General for review of the set fine schedules.

Recorded Vote:

Mayor Blackmore – Yes

Councillor Cowell – Yes

Councillor Kavelaars – Yes

Councillor McCallum – No

Councillor Vink – Yes

Carried

#2018-0097

Moved by Councillor Kavelaars

Seconded by Mayor Blackmore

THAT the littering by-law be passed as presented; and

THAT staff be directed to submit the provisionally approved by-laws to the Attorney General for review of the set fine schedules.

Recorded Vote:

Councillor Vink - No

Mayor Blackmore - Yes

Councillor Cowell - No

Councillor Kavelaars -Yes

Councillor McCallum – Yes

Carried

5. MINUTES OF PREVIOUS MEETINGS

1. Southwest Middlesex Council Meeting Minutes – March 7, 2018

#2018-0098

Moved by Councillor Kavelaars

Seconded by Councillor Vink

THAT the minutes of the meeting of Council dated March 7, 2018 be adopted as printed.

Carried

6. BUSINESS ARISING FROM THE MINUTES

#2018-0099

Moved by Vink

Seconded by Mayor Blackmore

THAT Elizabeth Cummings be included as a member of the hiring committee

Carried

7. VOUCHERS

Vouchers for March 1 to March 15, 2018 to be presented

#2018-0100

Moved by Councillor Cowell

Seconded by Councillor McCallum

THAT accounts as presented by the Treasurer in the amount of \$240,857.48 be received.

Carried

8. ACTION CORRESPONDENCE

1. Request for contribution to fence construction

#2018-0101

Moved by Councillor McCallum

Seconded by Councillor Kavelaars

THAT Southwest Middlesex deny the request for financial contribution to the already built fence structure.

Carried

9. STAFF REPORTS

a. Fire

b. Administration

1. 2018 Municipal Elections Update

#2018-0102

Moved by Councillor Vink

Seconded by Councillor Cowell

THAT council receives the 2018 Municipal Elections Update report for information; and

THAT council approve the Use of Corporate Resources Policy; and further

THAT council approve the Restricted Acts after Nomination Day by-law for 2018.

Carried

c. Building

1. Building Report – February, 2018

#2018-0103

Moved by Councillor Kavelaars

Seconded by Councillor McCallum

THAT the February, 2018 building report is received.

Carried

d. Finance

e. Facilities and Recreation

1. Aquatic Staffing Recommendations

#2018-0104

Moved by Councillor Cowell

Seconded by Councillor McCallum

THAT Council accept the recommendation of the interview committee to offer employment (subject to completion of the required qualifications) with wages as per the SWM Part-Time/Casual pay grid to:

- Megan McGill – Aquatics Supervisor (6th year at SWM Pool)
- Kyle Lalich – Assistant Supervisor (4th year at SWM Pool)
- Tyson Haggith – Assistant Supervisor (5th year at SWM Pool)
- Madison Crawford – Full Time Guard/Instructor (4th year)
- Emilee Power – Full Time Guard/Instructor (3rd year)
- Sam Cormier – Full Time Guard/Instructor (2nd year)
- Serenity Brown – Full Time Guard/Instructor (1st year)
- Alyssa Garrison – Part Time Guard/Instructor (1st year)
- Elyssa Caron – Part Time Guard/Instructor (1st year)

Carried

2. Flower Basket Student Staffing Recommendations

#2018-0105

Moved by Councillor Cowell

Seconded by Councillor Vink

THAT Council accept the recommendation of the interview committee to offer employment with wages as per the SWM Part-Time/Casual pay grid to:

- Colten Salomons - returning for 2nd summer
- Morgan Squire – 1st summer

Carried

3. Arena Flood Gate

#2018-0106

Moved by Councillor Cowell

Seconded by Councillor Kavelaars

THAT Council support Option Two to ensure height requirements of the arena lift gate meet local needs and direct staff to arrange for the removal of the flood gate and reposition the cross brace.

Carried

f. Public Works

1. Melbourne Drain Tendering Process

#2018-0107

Moved by Councillor Kavelaars

Seconded by Councillor Cowell

THAT the requirements of the competitive process for the procurement of the contract for the Melbourne Drain Relocation be waived under the authority of the Council of the Municipality of Southwest Middlesex

THAT due to the fact that all works will take place on one landowner's property, and all works will be paid for by these same owners, the Negotiated Method be utilized for obtaining the contractor to complete construction of the Melbourne Municipal Drain Relocation.

THAT council authorize staff to engage a contractor chosen by the landowner on this project. (Subject to the approval of the Public Works Department.)

Carried

2. CWWF Project – Engineering Design for the Replacement of Watermains along Main Street between Charlotte Street and Parkhouse Drive

#2018-0108

Moved by Councillor Kavelaars

Seconded by Councillor Cowell

THAT the requirements of the competitive process for the procurement of this service be waived under the authority of the Council of the Municipality of Southwest Middlesex.

THAT due to the benefits of retaining an engineering firm familiar with the municipality's infrastructure and past practices, the Negotiated Method be utilized for obtaining the design services for the replacement watermains along Main Street from Charlotte Street to Parkhouse Drive.

THAT council authorize staff to engage Spriet Associates for the engineering design for the replacement of watermains along Main Street.

Carried

3. Drainage Program Statistics for Ontario

#2018-0109

Moved by Councillor Cowell

Seconded by Councillor Vink

That the Drainage Program Statistics for Ontario report is received.

Carried

4. Switzer and McLean Switzer Drain, Request for Engineer – Section 78

#2018-0110

Moved by Councillor Cowell

Seconded by Councillor McCallum

That the Switzer and McLean Switzer Drain, Request for Engineer – Section 78 report is received.

Carried

Councillor McCallum inquired about the Bateman drain?

6. 2018 Dust Control Tender Results

#2018-0111

Moved by Councillor Cowell

Seconded by Councillor Vink

THAT Council approve Option A and award to Den-Mar Brines for the tender;
and

THAT Staff be directed to bring back a report on proposals for options for
test roads for application of Calcium Chloride.

Carried

7. 2018 Gravel Tender Results

#2018-0112

Moved by Councillor Cowell

Seconded by Councillor Kavelaars

THAT the Municipality of Southwest Middlesex accept the tender amount of
\$655,055.20 including HST from Johnson Bros. Ltd., for the supply and
delivery of the municipality's gravel requirements for 2018.

Carried

8. Request for Pre-Budget Approval for Works at the South Street
Pumping Station

#2018-0113

Moved by Councillor Kavelaars

Seconded by Councillor Vink

THAT council approve \$10,500 for works to be undertaken at the South
Street Pumping Station prior to the 2018 budget being adopted.

Carried

10. REPORTS OF COMMITTEES

None

11. UNFINISHED BUSINESS

None

12. INFORMATION CORRESPONDENCE

- 1.Planning Act Regulations related to the Building Better Communities and Conserving Watersheds Act, 2017
- 2.OMB – Proclamation of the Building Better Communities and Conserving Watersheds Act, 2017 changes to the land use planning and appeal system
- 3.Cannabis Implementation – Municipal Funding Announcements
- 4.Asset Management plan submissions to Ministry of Infrastructure
- 5.OCWA Regulatory requirement non-compliance
- 6.Adelaide Metcalfe Notice of Sitting of Court of Revision for the Phillips Drain 2017
- 7.Town of Essex – User Pay Childcare Services at AMO and FCM Conferences
8. Quebec City diverted 46 million litres of raw sewage into St. Lawrence River last month

Councillor Vink spoke to article 8 – because of landfill and concern about the water – paradox about how things are treated

#2018-0114

Moved by Councillor Cowell

Seconded by Councillor Vink

That the information correspondence items are received and filed.
Carried

13. COUNCILLORS COMMENTS AND ENQUIRIES

Council members made comments and inquiries regarding engineering services related to landfills, volunteer organizations who assist in picking up roadside trash, and operations of transfer stations in neighbouring municipalities

14. NOTICE OF FUTURE MEETINGS (subject to change)

- March 28, 2018 – Budget Meeting – 1 p.m.
- March 28, 2018 - Council/Planning – 7:00 p.m.
- April 4, 2018 – Council – 1:30 p.m.
- April 18, 2018 – Council – 7:00 p.m.
- April 25, 2018 – Council/Planning – 7:00 p.m.

15. CLOSED SESSION (Committee of the Whole)

No closed session anticipated

16. BY-LAWS

- 1. By-law No. 2018/024
Being a by-law to delegate authority to Municipal Officials to act in the event that the Council’s actions become restricted under Section 275 of the Municipal Act, 2001 (Restricted Acts After Nomination Day)
- 2. By-law No. 2018/025
Being a by-law for establishing and maintaining a system for the collection and disposal of solid waste and recyclable materials
- 3. By-law No. 2018/026
Being a by-law prohibiting the depositing of refuse or debris on private or municipal property within the Municipality of Southwest Middlesex
- 4. By-law No. 2018/027
Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (March 21, 2018)

#2018-0115

Moved by Councillor Cowell

Seconded by Councillor Kavelaars

That By-law No. 2018/024 to By-law No. 2018/027 be given first and second readings.

Carried

#2018-0116

Moved by Councillor McCallum

Seconded by Councillor Cowell

THAT By-law No. 2018/024 and By-law No. 2018/027 be read a third and final time.

Carried

17. ADJOURNMENT

The Mayor adjourned the meeting at 9:47 p.m.

Mayor

CAO/Clerk